# **Meeting Information**

| Meeting Title (Times): | Third meeting (4rd) |
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| Date of Meeting: | 26 Nov 2018 |
| Venue: | Sainan 304 |
| Minutes Prepared By: | Congyu Cai |

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| 1. Purpose of Meeting |
| * Check the business process diagram-v2 * Check the E-R diagram-v1 * Check the Relational Model-v1 * Check the data Dictionary-v1 * Schedule the tasks to be completed next week |

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| 2. Attendance at Meeting | |
| **Name** | **Roles** |
| Huijuan Lu | Instructor |
| Minchao Ye | Instructor |
| Congyu Cai | Researcher/Software Developer |
| Zhangyi Shen | Researcher/Software Developer |
| Ren Bin | Researcher/Software Developer |
| Ying He | Researcher/Software Developer |

| 3. Meeting Notes, Decisions, Issues | | | |
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| * **Check the business process diagram-v2** * Business process diagram of this version is OK. But there are some simple mistake about the usage of English words. * The processes of check the deposit should be added. * **Check the E-R diagram-v1** * The attribute of entities’ relationship should be changed. * **Check the Relational Model-v1** * The same change as E-R diagram * **Check the data Dictionary-v1** * The same change as E-R diagram * **Mockup and functional module can be displayed in the PowerPoint.** * **The proposal is supposed to be finished.** * **The tables of our database will be done.** * **The System module should be done.** * **The change should be done in E-R diagram, Data Dictionary, relational model** * The attribute of entities’ relationship should be changed.   In this week, team members need to change the E-R diagram, data dictionary, relational model. And we should complete the proposal (first version), tables of our database and system module. | | | |
| 4. Action Items | | | |
| Action | Assigned to | Due Date | Status |
| Changing the E-R diagram, data dictionary, relational model.  Completing the proposal (first version), tables of our database and system module. | Congyu Cai | 3 Dec 2018 |  |
| Changing the E-R diagram, data dictionary, relational model.  Completing the proposal (first version), tables of our database and system module. | Zhangyi Shen | 3 Dec 2018 |  |
| Changing the E-R diagram, data dictionary, relational model.  Completing the proposal (first version), tables of our database and system module. | Bin Ren | 3 Dec 2018 |  |
| Changing the E-R diagram, data dictionary, relational model.  Completing the proposal (first version), tables of our database and system module. | Ying He | 3 Dec 2018 |  |

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| 5. Next Meeting | | | | | |
| *Target Date:* | *Next week* | *Time:* | 3 Dec 2018 | *Location:* | Sainan 304 |
| *Objectives:* | Communicate with Ms.Lu and Mr.Ye about E-R design and some details about proposal report and some mockups of our APPs. | | | | |